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## FACT SHEET

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### Computer-Aided Facilities Management (CAFM)

The Office of Court Construction and Management (OCCM) leads the Administrative Office of the Courts' implementation of the Trial Court Facilities Act of 2002, landmark legislation that shifts governance of California's courthouses from counties to the state. OCCM's work includes long-term facilities master planning for the trial courts; strategic planning for capital outlay and funding to support new courthouse design and construction; and facility and real estate management for California's trial and appellate courts.

#### CAFM's Role

The Computer-Aided Facilities Management (CAFM) system is a Web-based software application that is managed by OCCM with technology support from the AOC's Information Services Division (ISD) and consulting support from a third-party contractor, Computerized Facilities Integration. CAFM is used to assist with the management of the full facilities life cycle from needs analysis through acquisition, project development, construction, occupancy, operation and maintenance, and, where applicable, disposition. CAFM is utilized by AOC staff, court personnel, and third-party contractors to access real-time data on building information such as construction type, scheduled repairs, and contract administration. CAFM is hosted at the California Courts Technology Center (CCTC) and adheres to the layered security model, which is consistent with branchwide enterprise architecture.

#### Functionality

There are five functionalities within the CAFM 9i application:

- Portfolio Management—enables the management of critical building information and documents.
- Maintenance Management—enables the management of on-demand service requests, scheduled maintenance, and asset management (building systems).

- Project Management—enables the management of capital and facility modification projects.
- Real Property Management—enables the management of leased and owned property administration, utility management, permit management, and risk management.
- Oracle Integration—integrates budget and payment information from CAFM to the AOC's Oracle Financials system

#### History of CAFM

A single technology solution to assist with the management of California's courthouses was envisioned early on by OCCM leadership. In order for OCCM to be ready to assume the responsibility for tracking and managing facilities, assets, and capital improvements for the courts, an operational CAFM system was required by 2005. The pilot version of the CAFM system was deployed to a limited user base (AOC staff only) in April 2005. After the initial pilot phase, comprising continuous application development and testing, full implementation of the upgraded CAFM (version 9i) began in August 2007. As of January 2009, Portfolio Management, On-Demand Maintenance Management, and Asset Management are functional and available to AOC staff, court staff, and third-party contractors. There are currently approximately 500 users, with a projected count of 1,000+ users by December 2009.

#### Project Timeline

- Portfolio Management—September 2008
- Maintenance Management
  - On-demand requests—September 2008
  - Scheduled maintenance—April 2009
  - Asset management—September 2008
- Project Management—April 2009
- Real Property Management—September 2009
- Oracle Integration—December 2009
- Training—Ongoing monthly in the AOC's regional offices

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